

York County Chiefs Association

1 Summer Street, Kennebunk Maine

President Roger S. Hooper
Vice President Christopher Paré

Secretary Nathan R. Schools
Treasurer Karen Gagnon Wheeler

MEETING MINUTES

26 January 2017

Meeting called to order at 1831 hours by President Rod Hooper at Oak Street Bistro, Alfred. There were 20 members and 1 guest present.

Services/Organizations: 20 Members Present – 1 Guest

Jamie Grant, Buxton Fire-Rescue
Ben Harris, Goodwin's Mills Fire-Rescue
Thomas Hooper, Hollis Fire-Rescue
Chad Johnston, Goodwin's Mills Fire-Rescue
Robert Martin, Saco Fire Department
John Duross, Saco Fire Department
Corey Hawthorne, York Beach Fire Department
David Bridges, York Beach Fire Department
Jeff Welch, York Beach Fire Department
Jason Johnson, Limerick Fire Department
Wendy Elliot, Newfield Rescue & SRTC
Robert W. Elliot, Newfield Fire & Newfield Rescue
Jeff Rowe, Kennebunk Fire Rescue
Steve Benotti, Sanford Fire
Wayne Werts, APEMS
Art Cleaves, YCEMA
Michael Mirisola, Buxton Fire-Rescue & SMHC
Karen M. Wheeler, Kennebunk Fire Rescue
Dick McGlincey, Newfield Rescue
Nathan Schools, Buxton Fire-Rescue

Guest(s): Heather Cady, LifeFlight of Maine

Minutes:

October 27, 2016 Meeting Minutes as submitted by Secretary Nathan Schools. **ACTION:** Motion made by Steve Benotti, seconded by John Duross to approve the minutes as emailed and reviewed. **MOTION PASSED, NO OPPOSITION.**

December 15, 2016 Meeting Minutes as submitted by Jeff Rowe. **ACTION:** Motion made by Steve Benotti, seconded by Ben Harris to approve the minutes as presented. **MOTION PASSED, NO OPPOSITION.** *President Hooper thanked Jeff Rowe for stepping in and taking the minutes during the December meeting because none of the Executive Board Members were in attendance.*

Treasurer's Report: Karen Gagnon Wheeler

As of 12/30/2016 Bank Statement = \$ 15,419.99

- Checking Account: \$ 10,633.70
 - Ck# 1952: \$ 125.00 Jim Burrows (Inst. Fall School)
- Savings Account: \$ 4,786.29 (.39 interest)

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****Deposits (2):** January 2017 (not included in above balance) = \$ 9348.05

- Total: \$2098.05
 - 2016 Fall School: \$ 1950.00
 - MEMIC: \$ 148.05 (reimbursement Workers Comp Ins after Audit)
- Total: \$7250.00
 - 2017 FF I & II: \$ 7250.00

****Checks / Debits:** January 2017 (not included in above balance) = (-) \$ 1996.30

- Debit Card: \$ 1372.00 Jones & Bartlett (Text Books) FF I & II
- Debit Card: \$ 99.00 WordPress.com (Website)
- Check: \$ 109.30 Jones & Bartlett (Text Book) FF I & II
- Check: \$ 416.00 Pennell Printing (Shirts) FF I & II

****Current Balance:** January 25, 2017 Checking Account = \$ 17,985.45

Treasurers Report 26 January 2017. **ACTION:** Motion made by Corey Hawthorne, seconded by Michael Mirisola to approve the treasurers report as presented. **MOTION PASSED, NO OPPOSITION.**

Guest Speaker: Heather Cady – LifeFlight

Discussed the delay with LifeFlight moving to Sanford. Will be aiming at 12-hour operations from 9A-9P in late February.

Outreach – training is available and will be traveling around the county.

Communications – LifeFlight has ability to use VHF/UHF. LifeFlight is looking for one channel in York County. YCEMA is working on Communication Plan.

Committee Reports

APEMS: Wayne Werts

- MEMS – 2 positions have been vacated at the office. Governor will only allow MEMS to replace the IT position. This may be a long process to get someone up to speed.
- Two office staff members have been reassigned to implementation of the new EMS Platform. The program is called Elite, which is an Image Trend product. When the training module goes live APEMS encourages providers to login and enter training calls to become familiar with the program. Once the training window (of time) is closed the program will go live and the field bridge will no longer be accessible.
- Rick is working on drug box costs with pharmacies in Southern Maine. No solid information yet, will report out once the information is available.
 - John Duross – why has it taken this long to come up with costs for medication costs?
This has been a known issue for over a year and this process has taken entirely too long, and most department budgets are due in the next month or so.
- EMS Rate Study review.
- Weapons Law (Open Carry) – Allows ability for patients to carry guns in a municipal ambulance. Municipal ambulances cannot ban this currently. Auburn Legislator is working on language to fix this in the law. More to come on this.
- Organ Bank – Do not discuss with family. This is a discussion between providers and the organ bank. Donation cards are available for id tags.
- Background Check for EMS Providers. CLEO? Waiver for BG Checks
 - John Duross – this is for both service level providers & vendors.

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- If an employee has defaulted on their student loans (example) the service will run into issues when attempting to gain medical reimbursements through Medicare.
- DICO Basic/Advanced classes being offered in York County. All information available on APEMS website.
- John Politis – Supervisory boot camp in March/April. All information available on APEMS website.
- Maine EMS System Study is back and the board has the report. It has not been released.

EMS Region 1 Liaison: Not Present

Medical Control: Mike Mirisola

- No report. No Meeting.
- Rod Hooper - Region 1 Medical Director – Dr. Bohanske from MMC.
- Discussion about Southern Maine Healthcare Biddeford to add a Service Medical Director for non-PIFT services.

MEMS Office Report:

- Data position has been restored. EMD position will likely not be filled.
- Reviewing the MEMS System Study Report next week.

YC EMA: Art Cleaves

- Replacement of CodeRED with RAVE.

Maine Fire Chiefs: John Duross/Steve Benotti

- Review of LDs that are of interest to MFCA
- MFCA Conference at Sunday River is at the end of March with some great education opportunities.
- IAFC NE Division Conference information regarding the classes available.
- Legislative breakfast and working with local law makers is important.
 - Next Thursday in Augusta
 - White Paper is still in draft

Fire & EMS Training:

FF I/II Academy: Frank Lee

- No report. Not present.

MFSI: Roger Green

- Maine State Weekend was cancelled because of the Real ID System not being implemented in the State.
 - We need to get our representatives on this issue to fix it.
- BPOC/Advanced Pumps/Rural Water Supply Class is being looked at/developed for implementation and delivery in Maine. More information to follow.
- Aerial Operations Class will be coming out shortly. More information to follow.
- Looking for a person to haul for the live burn trailer. RFP will be coming out to find someone to do this soon for the desired qualifications.
- Fire Officer and Firefighter Academy ongoing.
- Rod Hooper - Does MFSI own the equipment for a CPAT?
 - Do not believe that the equipment is there but can check.

Old Business

- **Bylaw amendments**
 - Article 5.3
 - Meeting minutes shall be provided to the membership 10 days prior to the next regular membership meeting.
 - The reason for the amendment would be to make sure that the membership is kept in loop about big items and receive the minutes at least 10-days prior to the next scheduled meeting.
 - **ACTION:** Motion made by John Duross, seconded by Steve Benotti to approve the bylaw amendment as presented.
MOTION PASSED, NO OPPOSITION.
 - Article 6.10
 - Delete section 6.10 due to there not being a Southern Maine EMS Board.
 - **ACTION:** Motion made by John Duross, seconded by Jeff Rowe to approve the bylaw amendment as presented.
MOTION PASSED, NO OPPOSITION.
- **Website** – Nathan Schools
 - The new website is in the process of being built. It will be a WordPress website and we are beginning by migrating the information from the old site to the new site. If there are items that members would like to see on the new site please forward those requests to President Hooper.
- **County HazMat Team** – Art Cleaves
 - Over the years there has been a declining turnout for training and incidents where the YC HazMat Team has been activated. The team has become non-effective. As a result, YCEMA has been working to strengthen the teams ability. The team is working on several different items regarding training and response. Art has recently appointed an acting HazMat Chief.
 - Rod Hooper – County Team will be a DST. Tech Team will be SPFD.
 - Ship Yard is still in the call down activation list and will be used.
 - To activate team contact Sanford Dispatch who will immediately contact YCEMA. The YCEMA Duty Officer will then call the incident commander and assign additional resources as needed.
- **Radio Frequency Plan** – Art Cleaves
 - EMA is still working on this plan and it needs to be vetted by the steering committee.
- **Membership Survey** – Steve Benotti
 - Poor survey return rate.
 - Those surveys that were turned back in noted the need for more education. More executive education.
 - As an organization, we need members to step up to fill roles in order to coordinate these types of trainings or even a training calendar.
 - What other trainings should we provide? Officer, Instructor, Inspector, etc...?
 - Would regular schedules of these types of classes bring ongoing attention to the association and build up our members/employees with higher education?
 - Another note in the survey noted more people may show up if the YCCA Meeting was a daytime meeting.

New Business

- **County Incident Management Team (IMT) – Art Cleaves**
 - YCEMA has formed an IMT.
 - The intent of this is to have a group of trained chief officers that can respond to assist communities with large scale incidents.
 - YCEMA Command Van will be used to support operations anywhere in the county.

- **Daytime Meetings – Rod Hooper**
 - President Hooper discussed holding a daytime meeting in February. This will be a trial to see if that effects attendance. Feedback is welcome.
 - Evening business meeting would still be where decisions are made for the association.
 - **ACTION:** John Duross made a motion to hold the February 2017 YCCA Regular Business meeting at 9AM on February 23, 2017 and for it to be held at YCEMA. Seconded by Nathan Schools. **MOTION PASSED, 7 FOR, 2 AGAINST.**

- **Establishment of a Company Officer’s section within YCCA – Rod Hooper**
 - President Hooper discussed adding a Company Officer Section to the YCCA similar to what the IAFC has done. His thought process would be this section would bring Company Officers into the group, provide avenues for succession planning, and offer some new ways for membership. President Hooper ask the group if this was a good idea and if it had merit enough to move it forward.
 - John Duross – Maine Chiefs has tried to do this and it is has failed possibly because there is no proposed structure to adding the Company Officers to the the MFCA. If YCCA is working towards this a committee should work on a proposed structure so that the membership could see how their acceptance would affect the organization.
 - Jeff Rowe – We are already using them as part of our organization, especially in the training academies and schools, we should give them an opportunity to at least attend meetings.

- **Physical Agility Testing – Rod Hooper**
 - President Hooper asked the group if it would be a worthwhile endeavor to move towards a county-wide CPAT tests.
 - Benotti/Rowe/Duross: Departments would need to be certified/trained to be able to administer tests.
 - This will likely cost departments a significant amount of funds. Should contact Chief Thurlow (Scarborough) regarding the grant that was recently awarded where his department adopted the CPAT test as part of their full time hiring process.
 - Is this something that MFSI could work towards?

- **I Am Responding/On Scene Training – Jeff Rowe**
 - Would be willing to setup a time for the IaR representative to come show members what the program can do and the same for a company called On Scene Training, to discuss their training programs and what they may be able to host in the area.

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Next Meeting: February 23, 2017 at 0900 hours at York County EMA, 149 Jordan Springs Road, Alfred Maine.

Motion to Adjourn: ACTION: Motion by Steve Benotti, seconded by Dick McGlincey to adjourn the meeting at 2027 hours. **MOTION PASSED. NO OPPOSITION**

Minutes prepared by Nathan Schools.

Respectfully Submitted,



Nathan R. Schools
Secretary